

# Client Authorization

Carnahan, Proctor and Cross, Inc.

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Amendment No. NA

Project No:

11/11/15

Rev. 04/01/16

Planning

Civil Engineering

Surveying

CEI Services

**Project: City of Dania Beach Engineering Review Services for:  
Dania Pointe Development – Traffic Engineering Rezoning Review**

To: **Ronnie S. Navarro, P.E.**  
**Deputy Director | City Engineer**  
**1201 Stirling Road, Dania Beach, FL 33004**  
**954-924-3742 office**  
**954-924-3615 fax**  
[rnavarro@ci.dania-beach.fl.us](mailto:rnavarro@ci.dania-beach.fl.us)

Fixed Fee

Time & Expenses

Hourly Not to Exceed

Other

**Estimated Date of Completion: See Schedule**

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## Scope of Services:

As Defined under Section 2 of this Task Order.

**Prepared By: Bill Barbaro, P.E., Senior Project Manager**

Please execute this Client Authorization for Carnahan Proctor and Cross, Inc. to proceed with the above scope of services at the stated estimated costs.

Subject to Master Agreement with City

Subject to terms & conditions in our Master Agreement with City dated

**Authorization:**  
Carnahan Proctor and Cross, Inc.

**Authorization:**  
Client Authorization (Please sign original and return)

By: **Bill Barbaro, P.E.**



Title: Senior Project Manager

Date: 11/11/15, Rev. 04/01/16

By: **Robert Baldwin**

Title: City Manager

Date:

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## 1.0 Background:

Carnahan Proctor, and Cross, Inc. (CPC) has been requested, by the City of Dania Beach (Client), to provide this Task Order for Development Review Services in the areas of Engineering, Traffic, and Survey to be provided on behalf of the Client. The project for which development review services are to be provided is currently named "DANIA POINTE". The proposed project is over 100 acres in size (plus offsite roadways and utilities), and is located immediately east of I-95 and north of Stirling Road in the City of Dania Beach. The projects ultimate build-out is anticipated to be approximately three million square feet of mixed use development.

Outlined below please find a detailed description of each task to be performed by CPC under this Task Order. These tasks have been identified as necessary to allow for the timely Review in accordance with the expedited schedule for the project.

## 2.0 Scope of Services:

The following scope of services has been developed to describe the tasks to be performed by CPC's Staff of Professional Engineers, Professional Land Surveyors, and supporting staff for development review services for the assigned areas of discipline. The objective is to provide the City with quality timely review of the provided site development documents based upon an expedited schedule. Review comments will be generated within the allotted time of each submittal as outlined in the expedited schedule as requested by Client. Efforts will also include consultation with the project owner's development team and City staff, as well as attendance and or participation in meetings with regulatory agencies on behalf of Client.

The complete project review and approval is anticipated to require multiple submittals, revisions and reviews, numerous meetings between the City of Dania Beach staff and the project owner's development team and possibly several public hearings. In accordance with Article 685, Cost Recovery for Development Review, of the City's Land Development Code, this Task Order has been developed to allow for services to be provided for multiple submittal and review cycles of the City of Dania Beach DRC review process for Site plan, Plat, and Rezoning submittals.

The scope of services to be provided by CPC has been developed based upon the proposed development document submittals which will require review and approval by City's Community Development, and Engineering Department. The following outlines each Task for which CPC will provide review services. These tasks have been developed based upon the proposed major development submittals to be reviewed.

**Task 1.       Rezoning Review** – CPC's Staff of Professional Engineers and supporting staff will provide review services of rezoning submittal documents for the assigned areas of discipline. The objective is to provide the City with quality review of the provided Dania Pointe – Development Design Guidelines (**DDG**) and Development Standards for the proposed rezoning and creation of the Planned Mixed Use Development (PUMD) District, along with any additional supporting documents plans for conformance with the City's existing code as well as County, and State standards.

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### **3.0 Design Development Guidelines (DDG) Review:**

The Developers Rezoning submittal for DRC review shall be evaluated for compliance with the following state, local, and federal regulatory design guidelines and standards:

- City of Dania Beach Land Development Code.
- Broward County Land Development Code.
- Trip generation shall be based on Institute of Transportation Engineers (ITE) Trip Generation 9<sup>th</sup> Edition (year 2012) or other applicable criteria/standards for trip generation and trip distribution utilized by the local agency.
- Parking computation shall be based on 4th Edition ITE Parking Manual or other applicable criteria/standards utilized by the local agency.
- Applicable roadway engineering standards shall be utilized based on jurisdiction of roadway, and shall be on current standards and guidelines as established in the “Florida Green Book”, AASHTO Green Book, FDOT Plans Preparations Manual, FDOT Design Standards and specifications, FHWA MUTCD, ADA Regulations & Guidelines, Broward County standards, etc..
- The scope of work is limited to review services and does not include analysis, design, permitting or construction services. If requested, such services can be provided as additional services.

### **4.0 Information to be provided by Developer or Client**

- All pertinent site plan, plat, survey, and rezoning submittal documents and relevant information related to the site prepared for the proposed development.
- City archive documents, and GIS information for existing utilities.
- All applicable codes, ordinances, and resolutions not readily available online.
- Project schedule for owner’s development team submittals and required deadlines for review.

### **5.0 Deliverables**

1. **Development Review Comments** – CPC staff will perform review of each DDG submittal and develop technical comments based upon the applicable City Codes and requirements. The development review comments will include the analysis of developer’s submitted documents for adherence to the applicable City Codes, Ordinances, and the DDG documents under development for the project. The Engineering Site Plan review may include analysis of the following components of the proposed project design
  - Design and submittal requirements for Phasing of the development
  - Minimum design standards for Site Civil engineering design plans (incl. paving, water, sewer, and other utilities)
  - Surface water management system minimum design submittal requirements.

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- Roadway and intersection design minimum standards
- Signing-pavement marking minimum design requirement's
- Street and site lighting minimum design requirement's
- Utility adjustment plans minimum design requirement's
- As-built Survey requirements
- Review of proposed Codes to be revised, modified, or exempt based upon the proposed PUMD Zoning District

**2. Meeting Attendance** – This task is to include the following planned meetings as necessary related to the review process:

- Meetings with City Staff and/or Project Owners Development Team
- Public hearings and public meetings at the City

Please note that this Task does not include coordination with regulatory agencies

- Attendance at meetings with applicable regulatory agencies including but not limited to FDOT & Broward County.

**6.0 FEE:**

The Scope of Services described in Tasks 1 above, shall be provided by the Consultant as an hourly fee as required based upon the hourly rates provided in Part II, plus reimbursable expenses.

TASK	DESCRIPTION	HOURLY NOT TO EXCEED FEE
	<b>REVIEW SERVICES</b>	
<b>Task 1- Site Plan Review</b>	<b>Site Plan Review Services</b> <ul style="list-style-type: none"> <li>• Review of Site plan, conceptual engineering Plans, and supporting documents submitted as part of DRC site plan package.</li> <li>• Meeting Attendance</li> </ul>	\$34,500.00
<b>TOTAL ESTIMATED FEES THIS TASK ORDER</b>		<b>\$34,500.00</b>

**7.0 Schedule:**

Review comments will be generated within the allotted time of each submittal to be establish by Client and accepted by CPC.

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**Part II**  
**Standard Contract Terms and Conditions**  
**Carnahan Proctor and Cross, Inc.**  
**HOURLY RATE SCHEDULE**  
**(Through December 31, 2016)**

Senior Principal	\$ 285.00 Per Hour
Principal	\$ 265.00 Per Hour
Director of Engineering	\$ 250.00 Per Hour
Senior Engineering Project Manager	\$ 200.00 Per Hour
Senior Survey Project Manager	\$ 175.00 Per Hour
Engineering & Surveying Project Manager	\$ 155.00 Per Hour
Field Survey Crew (2-Person)	\$ 135.00 Per Hour
Survey Project Manager	\$ 135.00 Per Hour
Engineer & Surveyor	\$ 125.00 Per Hour
Senior Field Representative	\$ 95.00 Per Hour
Planner	\$ 95.00 Per Hour
Project Coordinator	\$ 90.00 Per Hour
CAD Technician	\$ 85.00 Per Hour
Administrative Assistant	\$ 75.00 Per Hour
High Definition Laser Scan Crew	\$ 250.00 Per Hour
Expert Witness (Prep and Testimony)	\$ 300.00 Per Hour
Reimbursable expenses at Cost plus 10%	